



## **Community and Infrastructure Services**

### **Committee Minutes**

**April 3, 2023, 2:00 p.m.**  
**Council Chambers - Hybrid**  
**City of Kitchener**  
**200 King Street W, Kitchener, ON N2G 4G7**

**Present:**

Mayor B. Vrbanovic  
Councillor S. Davey  
Councillor D. Schnider  
Councillor J. Deneault  
Councillor C. Michaud  
Councillor A. Owodunni  
Councillor P. Singh  
Councillor B. Ioannidis  
Councillor M. Johnston  
Councillor D. Chapman  
Councillor A. Clancy

**Staff:**

D. Chapman, Chief Administrative Officer  
M. May, General Manager, Community Services and Deputy  
Chief Administrator  
V. Raab, General Manager, Corporate Services  
J. Readman, General Manager, Development Services  
J. Lautenbach, Chief Financial Officer, Financial Services  
D. McGoldrick, General Manager, Infrastructure Services  
B. Cronkite, Director, Transportation Services  
M. Hildebrand, Director, Neighbourhood Programs and Services  
A. Fusco, Director, Legislated Services / City Clerk  
J. Oostervold, Manager, Customer Experience and Project  
Management  
S. Roth, Interim Manager, Special Events  
A. McCrimmon-Jones, Manager, Transportation Safety and  
Policy  
D. Saunderson, Deputy Clerk  
M. Mills, Committee Administrator

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**1. Commencement**

The Community and Infrastructure Services Committee held a meeting this date commencing at 2:04 p.m.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

**2.1 Councillor P. Singh - 30 Francis Street South - Zoning By-law Amendment, Lifting of Holding Provision ZBA23/003/F/CD, 30 Francis Kitchener Incorporated, DSD-2023-112**

Councillor P. Singh declared a pecuniary interest with respect to 30 Francis Street South - Zoning By-law Amendment, Lifting of Holding Provision ZBA23/003/F/CD, 30 Francis Kitchener Inc. on the agenda this date due to a family member owning property within the vicinity of the subject property. Accordingly, Councillor P. Singh did not participate in any voting or discussion on the matter.

**2.2 Councillor P. Singh - Mill Courtland Community Centre Expansion Business Case, CSD-2022-422**

Councillor P. Singh declared a pecuniary interest with respect to Mill Courtland Community Centre Expansion Business Case, CSD-2022-422 on the agenda this date as he owns property within the vicinity of the subject property. Accordingly, Councillor P. Singh did not participate in any voting or discussion on the matter.

**3. Consent Items**

**3.1 2023 Community Grants Tier 2, CSD-2023-087**

The Committee considered Community Services Department report CSD-2023-087, dated February 22, 2023 recommending approval of the 2023 Tier 2 Community Grants.

**On motion by Councillor B. Ioannidis**

**it was resolved:**

"That 2023 community grants (Tier 2) in the amount of \$198,137 be approved as outlined in Attachment 'A' to Community Services Department report CSD-2023-087; and further,

That the following organizations be approved to move to the Tier 1 grant process for the 2024 grant cycle:

1. Arts4All (Young@rt event)
2. Belmont Village Bestival
3. Big Brothers Big Sisters Waterloo Region (Big Bunch Program and Holiday Party)
4. Caribbean Dreams Concert
5. JM Drama Alumni/Registry Theatre."

**Carried**

**3.2 30 Francis Street South - Zoning By-law Amendment, Lifting of Holding Provision ZBA23/003/F/CD, 30 Francis Kitchener Incorporated, DSD-2023-112**

Councillor P. Singh did not participate in any voting or discussion regarding this matter due to his previously declared conflict.

The Committee considered Development Services Department report DSD-2023-112, dated March 6, 2023 recommending approval of Zoning By-law Amendment Application ZBA23/003/F/CD, for lands located at 30 Francis Street South, for the purpose of removing Holding Provision 90H.

**On motion by Councillor B. Ioannidis**

**it was resolved:**

"That Zoning By-law Amendment Application ZBA23/003/F/CD for 30 Francis Street South, Kitchener Incorporated for the purpose of removing Holding Provision 90H from the lands specified in the attached Map No.1, in the form shown in the "Proposed By-law" attached to the Development Services Department report DSD-2023-112 as Appendix A, be approved."

**Carried**

**4. Discussion Items**

**4.1 Harmonized Green Development Standards Phase 2 Project Launch, DSD-2023-109**

The Committee considered Development Services Department report DSD-2023-109, dated March 16, 2023 regarding the project launch of the Harmonized Green Development Standards Phase 2 and direction for staff to initiate Phase 2 and bring a recommendation back to Council.

J. Oostervold introduced M. Day, the project consultant from Waterloo Region Community Energy. M. Day summarized the project highlighting a 25-year strategy to transition the community into utilizing clean energy. M. Day also highlighted the key milestones of the project noting, the next phase (phase 2) focuses on designing metrics for the City's green development standards.

**Moved by Councillor B. Ioannidis**

**it was resolved:**

"That Development Services Department report DSD-2023-109 Harmonized Green Development Standards Phase 2 Project Launch be received, and further,

That staff be directed to initiate Phase 2 of the Green Development Standards project and to bring a recommendation back to Council."

**Carried**

**4.2 Mill Courtland Community Centre Expansion Business Case, CSD-2022-422**

Councillor P. Singh did not participate in any discussion or vote regarding this matter due to his previously declared conflict.

The Committee considered Community Services Department report CSD-2022-422, dated March 8, 2023 regarding receipt of the Mill Courtland Community Centre (MCCC) business case and direction to move to the Detailed Design Phase of the centre expansion project.

S. Roth provided an overview of the business case, noting the intent of the business case is to conduct a thorough needs assessment through the implementation of community consultants, including engagement with groups such as Neighbourhood Associations, stakeholders, equity deserving groups, staff and other social service agencies and partners who may operate out of the community centre from time to time.

M. Hildebrand and M. May were also in attendance and responded to questions from the Committee.

**Moved by Councillor D. Chapman**

**it was resolved:**

"That the Mill Courtland Community Centre (MCCC) business case, as attached to Community Services Department report CSD-2022-422, be received for information; and further,

That staff be directed to move to Detailed Design Phase of the centre expansion project."

**Carried**

#### **4.3 Erinbrook Drive Traffic Safety Study & Hot Spot Improvements, DSD-2023-113**

The Committee considered Development Services Department report DSD-2023-113, dated March 16, 2023 recommending various traffic safety measures located on Erinbrook Drive.

A. McCrimmon Jones provided an overview of the report and responded to questions from the Committee.

B. Cronkite was also in attendance and responded to questions from the Committee.

The Committee expressed concerns that the proposed safety measures were insufficient. As such, it was suggested that a pedestrian crossover study be conducted at the subject area and that staff consider the installation of a raised pedestrian crosswalk.

Councillor P. Singh brought forward a motion to approve the recommendation as outlined in report DSD-2023-113 including an amendment to add an additional clause directing staff to complete a pedestrian crossover study to be conducted for the subject area; and further, that staff determine whether the installation of a raised pedestrian crosswalk is warranted in a new recommendation for Committee consideration.

**Moved by Councillor P. Singh**

**it was resolved:**

"That an all-way stop control be installed at the intersection of Erinbrook Drive and The Country Way, as outlined in Development Services Department report DSD-2023-113; and,

That an all-way stop control be installed at the intersection of Erinbrook Drive and Rockwood Road; and,

That a speed cushion be installed on Erinbrook Drive between Hedgestone Court and Marlis Crescent; and,

That a speed cushion be installed on Erinbrook Drive between Hedgestone Crescent and Tara Crescent; and,

That the Uniform Traffic Bylaw be amended accordingly; and further,

That a pedestrian crossover study be conducted for the subject area to determine whether the installation of a raised pedestrian crosswalk is warranted and for staff to report back to the Committee with a recommendation for consideration."

**Carried**

## **5. Information Items**

Pursuant to Chapter 25 (Procedure) of the Municipal Code, a motion was brought forward by Mayor B. Vrbanovic to discuss information item 5.1 listed on the agenda, which was voted on and was Carried.

### **5.1 2022 Election Overview, COR-2023-091**

The Committee considered Corporate Services Department report COR-2022-091, dated February 6, 2023 providing an overview of the 2022 Municipal Election, including considerations for the 2026 Municipal Election. A. Fusco was in attendance and responded to questions from the Committee.

H. Domagala was in attendance and spoke about areas for improvement, which should be taken into consideration for the 2026 Municipal Election.

The Committee indicated support for continued advocacy to the Province through the Association of Municipalities of Ontario for a unified approach in delivering municipal elections.

### **5.2 Integrity Commissioner Annual Report - July 1, 2021 to June 30, 2022, COR-2023-090**

## **6. Adjournment**

On motion, this meeting adjourned at 3:59 p.m.

Marilyn Mills  
Committee Administrator